

Fitzwilliam Malton Estate Estate Office, Old Maltongate, Malton, North Yorkshire, YO17 7EG

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## **Residential Tenancy Application Process**

- Fitzwilliam Malton Estate no longer operates a waiting list for residential properties. To register for notifications of properties when they become available please sign up to the property notifications subscription on the bottom of the website <a href="https://www.maltonestate.co.uk">www.maltonestate.co.uk</a>
- When a property becomes available for letting, a set of particulars will be produced and an email notification will be sent to subscribers as well as being published on the Estate's website inviting applications.
- Applications will be reviewed. Selected applicants will be invited for 1<sup>st</sup> viewing of the property. Where there is a high number of applicants not every applicant will be invited for a viewing.
- Once a preferred applicant is selected external referencing will be undertaken by Rent Profile and a government Right to Rent check will be carried out.
- Subject to guidance from Rent Profile the property will be Under Offer Subject to Contract, and remaining applicants will be notified.

## **Existing Tenant Who Wish To Move Property**

• If you wish to move properties within the Estate, please sign up to the notifications as set out in the first point above. The same process will take place. Where there are two similar applications preference will be given to existing tenants.