**ASSURED SHORTHOLD TENANCY APPLICATION**

**STRICTLY CONFIDENTIAL**

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| **APPLICANT DETAILS** | | | |
| **Applicant No. 1** | | **Applicant No. 2** | |
| Title: Mr/Mrs/Miss/Ms  \*delete as appropriate | | Title: Mr/Mrs/Miss/Ms  \*delete as appropriate | |
| Last Name: | | Last Name: | |
| First Names: | | First Names: | |
| Date of Birth: | | Date of Birth: | |
| Marital Status: single/married/separated/divorced\*  \*delete as appropriate | | Marital Status: single/married/separated/divorced\*  \*delete as appropriate | |
| Number and Age of Dependants: | | Number and Age of Dependants: | |
| |  | | --- | | **Please indicate your preferred property details:-**  House No. of Bedrooms No Garden  Flat Garden  Garage/Parking  Please give details of any pets:  Does anyone in your household smoke? Yes/No  Address of Property  (if application is for a specific property)  Date you would prefer the tenancy to commence: | | **Vehicle/s**  Please give make, model and registration number of any vehicles to be kept at the property (including motorcycles) | | | | |
| **CONTACT INFORMATION** | | | |
| Telephone Number: | | Telephone Number: | |
| E-mail address: | | E-mail address: | |
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| **CURRENT RESIDENCE** | | | |
| Present Address:  (include postcode) | | Present Address:  (include postcode) | |
| Is the property rented or owned ? | | Is the property rented or owned ? | |
| Present Rent (if applicable) £ per month | | Present Rent (if applicable) £ per month | |
| Time spent at this address: | | Time spent at this address: | |
| Reasons for wanting to move: | | Reasons for wanting to move: | |
| Previous Addresses  (if less than three years at present address)  Please give dates and reasons for moving:- | | Previous Addresses  (if less than three years at present address)  Please give dates and reasons for moving:- | |
| **IDENTITY DOCUMENTS**  (Please visit [www.gov.uk/prove-right-to-rent](http://www.gov.uk/prove-right-to-rent) to see current appropriate documentation. Please provide below the type of document, a copy will only be requested if application is successful) | | | |
| Proof of ID  Document | | Proof of Residance  Document | |

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| Please answer clearly – Yes or No  Do you have any of the following:  County Court Judgements?  Bankruptcy?  Evictions?  Criminal Convictions?  If the answer is yes to any of these, please give full details:  (continue on a separate sheet if necessary) | Please answer clearly – Yes or No  Do you have any of the following:  County Court Judgements?  Bankruptcy?  Evictions?  Criminal Convictions?  If the answer is yes to any of these, please give full details:  (continue on a separate sheet if necessary) | |
| **EMPLOYMENT DETAILS** | | |
| Employer’s Name:  Address:  Postcode:  Telephone No:  Contact Name | Employer’s Name:  Address:  Postcode:  Telephone No  Contact Name | |
| Position Held: | Position Held: | |
| INCOME DETAILS | | | | |
| Please give details of your income from employment, pensions, investments and benefits:- | | |  | |
| REFERENCES | | | | |
| Present Landlord: Name:  Address:  Postcode:  Telephone No:  Property Occupied: | | | Present Landlord: Name:  Address:  Postcode:  Telephone No:  Property Occupied: | |

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| **Personal Reference (Non Family Members Only)**  Name:  Address:  Postcode:  Contact Name: | **Personal Reference (Non Family Members Only)**  Name:  Address:  Postcode:  Contact Name: |
| **I (we) the above named applicant (s) authorise Fitzwilliam (Malton) Estates to approach the persons listed for the purpose of obtaining references and authorisation to carry out credit checks as appropriate.**  I believe the information provided here to be true and accurate to the best of my knowledge and authorise the landlord or agent to:   * Carry out credit searches and reference checks and to contact landlords, employers, banks, referees, guarantors and credit reference agencies. * Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing/debt collection. * Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1998. This process will in no way affect a prospective tenant’s record or ability to obtain credit in the future and all information obtained will be kept secure and confidential in accordance with the UK Data Protection Act and international privacy laws.   I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agents and could affect any future applications I make for tenancies, credit and insurance.  By providing us with the above information, you consent to us obtaining, holding and using personal data about you in connection with the business of renting out and managing residential properties for so long as may be reasonably required for our legitimate purpose. We will use that information for communicating with you. We may also provide that information to third parties with a legitimate reason to receive it in connection with your dealings with us (e.g. utility and service providers) or to such third parties as required by you or the law. Our privacy policy can be found on our website.  Completing this form does not commit the prospective tenant or landlord to a tenancy. A shared or single tenancy will not be created until all applicants have been qualified and have signed the lease agreement.  I can confirm that I have read the above and have raised any concerns with the landlord or agent. | |
| Signed: ……………………………………  Date: …………………………………… | Signed: ……………………………………….  Date: ……………………………………….. |