

## COMMERCIAL TENANCY APPLICATION

Please complete this application form for a new commercial lease or the assignment of an existing lease.

### Prospective Commercial Tenant Details

Title:	First Name(s):		
	Last Name:		
	Previous Names		
Address:			
Postcode:			
Time Spent at this Address:	Years:	Months:	
	Telephone:	Home:	Work:      Mobile:
Email Address:			
Trading Status (answer Yes or No)	Sole Trader?	Partnership?	Limited Company?
	Existing Business?	New Business?	VAT Registration Number [      ]

### Identification

Date of Birth:		National Insurance No:	
Driver's Licence No:		Passport No:	
Status:	Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> (tick box)		
	House Owner <input type="checkbox"/> Council Tenant <input type="checkbox"/> Private Tenant <input type="checkbox"/> Lodger <input type="checkbox"/>		
	Living with relatives/friends <input type="checkbox"/> (tick box)		
Do you have any of the following (Yes or No)	County Court Judgements?	Bankruptcy?	Criminal Convictions?
	Administration Orders?	Other?	
If 'yes' to any of the above please provide details:			
Previous Addresses:	(full addresses for last three years including postcodes, dates and reasons for moving..)		

### Present Business Landlord:

Or Letting Agent

Managing Agent

Name:	Telephone:
Full Address:	
Postcode:	

### Accountant:

Name:	Telephone:
Full Address:	
Postcode:	

Please Return to: Fitzwilliam (Malton) Estate. The Estate Office, 88 Old Maltongate, Malton. YO17 7EG

**Solicitor:**

Name:	Telephone:
Full Address:	
Postcode:	

**Present Occupation:**

Employed [ ] Self-Employed [ ] On-Contract [ ] Retired [ ] Un-employed [ ] Student [ ] Independent Means [ ] <i>tick box</i>	
Employer:	
Line Manager or other Contact::	
Address:	
Postcode:	
Telephone:	Fax:
Date Started Employment:	
Position Held:	
Gross Annual Earnings:       £	

**Previous Occupation:**                      If less than 3 years

Employer:	
Address:	
Contact Name:	
Telephone:	Fax:

**Bank or Building Society Details:**

Branch Name:	
Branch Address:	
Bank or Society Current A/c Name:	
Account No:	Sort Code:

**Surety Guarantor/ Character Reference:**

Full Name:	Occupation:
Address:	
Postcode:	Telephone:

**Trade Reference 1**

Full Name:	Occupation or Company:
Address:	
Postcode:	Telephone:

**Trade Reference 2**

Full Name:	Occupation or Company:
Address:	
Postcode:	Telephone:

**Proposed Joint Tenants/Business Partners:**

(Please give full names of any joint tenants – please note a separate application will be require completing by each proposed joint tenant)	
Limited Company Name:	
Trading Name: (if different)	
Full Address of Registered Office:	
Full Trading Address: (if different)	
Company Registration No:	
Date of Registration:	

**Full Names and Addresses of all Directors:**

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**Declaration**

(I/we) apply for a Commercial Tenancy with Fitzwilliam (Malton) Estate (*Landlord*)

I believe the information provided here to be true and authorise the landlord or agent to:

- Carry out credit searches and reference checks and to contact employers, banks, referees, guarantors and credit reference agencies.
- Use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing/debt collection.
- Handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988.

I understand that if I default on my tenancy obligations, this information may be released to authorised debt recovery agents and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective tenant or Landlord to a tenancy. A shared or single tenancy will not be created until all applicants have been qualified and have signed the lease agreement.

I can confirm that I have read the above and have raised any concerns with the Landlord or agent.

Signature of Applicant:	Date:
Print Full Name in Block Capitals:	